

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
JUNE 20, 2022
7:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Shelly Mills, to approve the May 9, 2022, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the May Financial Report. Motion carried.

Andrea Volochenko made a motion, seconded by Shelly Mills, to update and approve the Re-Entry Plan. Motion carried.

PRINCIPAL REPORT

- Policy ABABA – Religious Observance – Shelly Mills made a motion, seconded by Mike Heaton, to approve the first reading, waive the second reading and adopt the policy. Motion carried.
- Policy DAA – Role of Policy & Regulation for Non-Contracted Employees – Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the first reading, waive the second reading and adopt the policy. Motion carried.
- Policy DBBA – Drug & Alcohol Testing for Employees – Andrea Volochenko made a motion, seconded by Shelly Mills, to approve the first reading, waive the second reading and adopt the policy. Motion carried.
- Policy DBAC – Recruiting and Hiring Teachers – Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the first reading, waive the second reading and adopt the policy based on the recommended changes. Motion carried.
- Policy DBAA – Recruitment, Hiring, & Background Checks for New Classified Personnel – Shelly Mills made a motion, seconded by Mike Heaton, to approve the first reading, waive the second reading and adopt the policy. Motion carried.
- Consolidated Application – Andrea Volochenko made a motion, seconded by Kip Rath, to approve the application. Motion carried.
- Authorized Representative – Mike Heaton made a motion seconded by Shelly Mills, to appoint Tonya Bauer as the authorized representative for all federal programs. Motion carried.
- 3-5 Year Plan.
- Upcoming school year plans.
- Plumber.
- Coop with Steele was dropped.
- Social Studies curriculum.

(Kip Rath made a motion, seconded by Shelly Mills, to hire Chloe Bell for the janitorial work at a rate of \$50 for each day worked. Motion carried. This motion was rescinded on June 20, 2022)

Kip Rath made a motion, seconded by Shelly Mills, to hire Chloe Bell for the janitorial work at a rate of \$25/hr. using the time clock. Motion carried.

Shelly Mills made a motion, seconded by Andrea Volochenko, to increase Sasha Bell's salary to \$110/day for school calendar days Monday-Friday, plus \$25/week mileage for picking up groceries. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton, to increase McKayla Thomsen's salary to \$105/day for school calendar days Monday-Friday. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton, to increase Sharon Lang’s salary to \$130/day for school calendar days Monday-Friday plus \$50 each time she takes the busses to town for an oil change. Motion carried.

Shelly Mills made a motion, seconded by Andrea Volochenko, to increase Tonya Bauer’s base principal salary by \$1,000 and Shirley Ryberg’s base business manager salary by \$500. Motion carried.

Andrea Volochenko made a motion, seconded by Shelly Mills, to approve the election canvassing. Motion carried.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

MAY BILLS PAID

Online – 05/01/22 – South Central Water District	\$ 50.50
Online – 02/01/22 – Blue Cross	1,431.03
05/06/22 - #11089 – Eco Lab	99.65
Online – 05/06/22 – Sam’s (Supplies, \$139.84; Food Service, \$381.82)	521.66
#11090 – 05/06/22 – Prairie Heating & Air	1,253.00
#11091 – 05/06/22 – DPI (Food Service)	104.10
#11092 – 05/06/22 – Steele Ozone	129.60
#11093 – 05/06/22 – Stein’s	374.53
#11094 – 05/07/22 – Wing School (Special Education Contracts)	7,912.10
#11095 – 05/07/22 – One America (Tonya Bauer Insurance)	600.00
#11096 – 05/12/22 – DHS (Pre-Kindergarten Program)	50.00
#11097 – 05/13/22 – NWEA (Map Testing)	755.00
Online – 05/13/22 – Tri Energy (Fuel)	1,051.58
#11098 – 05/13/22 – Rud Propane	1,492.50
#11099 – 05/13/22 – ND Small Organized Schools (Membership)	450.00
#11100 – 05/13/22 – Red River Refrigeration	313.00
#11101 – 05/13/22 – Pure Country (Clothing Order)	740.50
#11102 – 05/13/22 – Kidder County Schools (Special Education Contracts)	27,222.72
#11103 – 05/13/22 – Bismarck Schools (High School Tuition)	28,546.84
Online – 05/14/22 – Tonya Bauer (Salary)	2,600.39
Online – 05/14/22 – Brenda Meier (Salary)	1,973.65
Online – 05/14/22 – Melinda Berg (Music, \$335.64; Aide, \$193.93)	533.20
Online – 05/14/22 – Sharon Lang (Salary)	914.31
Online – 05/14/22 – McKayla Thomsen (Salary)	815.81
Online – 05/14/22 – Sasha Bell (Salary)	867.84
Online – 05/14/22 – Kage Mills (Salary)	423.03
Online – 05/14/22 – Shirley Ryberg (Salary)	840.99
Online – 05/14/22 – Payroll Taxes	2,588.78
Online – 05/15/22 – Aflac	412.30
Online – 05/17/22 – MDU (Bus Barn Electricity)	27.31
Online – 05/19/22 – Cardmember Service (Supplies, \$212.57; Plant Supplies, \$115.59; Technology, \$70.00; Plant Equipment, \$863.37)	1,261.53
#11104 – 05/19/22 – Brenda Meier (Supplies)	38.87
#11105 – 05/19/22 – Wing School (High School Tuition)	8,749.45
Online – 05/20/22 – BEK Communications	287.77
Online – 05/24/22 – Capital Electric	574.00
Online – 05/27/22 – Tonya Bauer (Salary)	2,277.17
Online – 05/27/22 – Brenda Meier (Salary)	1,788.95
Online – 05/27/22 – Melinda Berg (Music, \$335.64; Aide, \$193.93)	273.87
Online – 05/27/22 – Sharon Lang (Salary)	1,012.59
Online – 05/27/22 – McKayla Thomsen (Salary)	423.03
Online – 05/27/22 – Sasha Bell (Salary)	461.75
Online – 05/27/22 – Kage Mills (Salary)	171.94

Online – 05/27/22 – Shirley Ryberg (Salary) 840.99

#11106 – 05/27/22 – Kidder County Schools (High School Tuition) 29,669.38
Online – 05/27/22 – Teachers Retirement 3,715.44
Online – 05/27/22 – Payroll Taxes 2,124.12
\$ 138,766.92

MAY REVENUE

State of ND (Food Service) \$ 1,381.37
Auditor (Property Tax Levy) 9,784.08
Auditor (High School Levy) 8.44
Auditor (Miscellaneous Levy) 3.70
Checking Interest 5.66
\$11,203.25

MISCELLANEOUS REVENUE

Menoken School \$ 2,000.00
Kayla Haugen (Insurance) 644.13
Clothing Order 631.50

The meeting was adjourned. The next regular meeting will be July 11, 2022, at 7:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager