



THREE AND FIVE-YEAR PLAN 2022

Public Input Provided on: June 20, 2022

School board approved plan on: June 20, 2022



INTRODUCTION

THREE AND FIVE-YEAR PLANNING REQUIREMENTS

NDCC 15.1-07-26. School district demographics - Long-term planning process.

1. Between January first and June thirtieth of every even-numbered year, the board of each school district shall invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
 - a. Academic and extracurricular programs;
 - b. Instructional and administrative staffing;
 - c. Facility needs and utilization; and
 - d. District tax levies.
2. At the conclusion of the planning process, the board shall prepare a report, publish a notice in the official newspaper of the district indicating that the report is available, and make the report available upon request.

NOTICES

NOTICE OF PUBLIC DEMOGRAPHIC PLANNING MEETING

State law requires each school board to invite the public to participate in a planning process that addresses the effects of demographics on the district in the next three and five years (NDCC 15.1-07-26). Many districts hold an open public forum to meet this requirement, and it is recommended that notice of the planning meeting be published in the district's official newspaper.

*The **Sterling** School Board invites the public to participate in a school demographic planning meeting to fulfill requirements under NDCC 15.1-07-26. This open public meeting will be held on **June 20, 2020** at 7 pm at the Sterling Public School. At this forum, the school board will discuss and receive public input on how three- and five-year demographics may impact academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, district tax levies, and the district's strategic plan.*

NOTICE OF PLAN COMPLETION

*North Dakota Century Code 15.1-07-26 requires the board of each school district conduct long-term planning during each even-numbered year. The Board of the **Sterling School District** has completed this process and prepared a report. This report is available at **Sterling School District office** or upon request by contacting: **Sterling Admin, 701-387-4413**.*

FALL ENROLLMENT TRENDS

HOW SHOULD THE DATA BE USED?

They should be used to guide program, service, resource, facility, and staff allocation planning over the next three and five years.

Enrollment by Category	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments
Pre-K	4	2	2	2
Kindergarten	1	2	2	2
Grade One	4	1	2	2
Grade Two	2	4	1	2
Grade Three	0	2	4	1
Grade Four	1	0	2	4
Grade Five	1	1	0	2
Grade Six	0	1	1	0
Grade Seven	0	0	1	1
Grade Eight	0	0	0	1

Enrollment by Category	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments
K-8 Total	13	13	15	17

STUDENT ASSESSMENT DATA

Law requires students to take three types of assessments. Results from the past three years of these exams cannot be shown below because of very small grade sizes. All grades are under 10 students so test results are not shown.

How should this data be used? Review of assessment results may help identify areas where additional programs, courses, student support services, and or teacher professional development are needed. This data may also assist with goal setting.

APPROVAL, ACCREDITATION, AND CURRICULAR OFFERINGS

APPROVAL AND ACCREDITATION

- The school district is approved through the North Dakota Department of Public Instruction ([NDCC 15.1-06-06](#))

- The school district is accredited through Cognia.

CURRICULUM QUESTIONS

1. Based on enrollment projections, will the district have the staff and resources necessary to offer all required elementary and middle school instruction ([NDCC 15.1-21-01](#)) and required high school units ([NDCC 15.1-21-02](#)) in the next year? Three years? Five years? If no, list possible solutions.
YES

2. Does the district plan to eliminate or offer additional AP and/or dual credit courses in the next year? In three years? In five years? How will this impact district planning (staffing, budget, etc.)?
N/A – NO HIGHSCHOOL

3. Are there non-mandatory high school units being offered that should be eliminated or expanded? If yes, explain why and develop timeline.
N/A – NO HIGHSCHOOL

4. Are there new high school units that the district plans to offer in the next year? Three years? Five years? How will this impact district planning (staffing, budget, etc.)?
N/A – NO HIGHSCHOOL

STUDENT SERVICES AND SUCCESS INDICATORS

STUDENT SERVICES

Services <small>Unless Otherwise Specified, Services are Optional</small>	Currently Offered		Number of Students Utilizing Service		
			PK-6	7-8	9-12
Adult education	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	N/A	N/A	
Athletics	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
	If yes, list:	<input type="checkbox"/> Co-op			
	1.	<input type="checkbox"/> Co-op			
	2.	<input type="checkbox"/> Co-op			
	3.	<input type="checkbox"/> Co-op			
	4.	<input type="checkbox"/> Co-op			
	5.	<input type="checkbox"/> Co-op			
	6.	<input type="checkbox"/> Co-op			
	7.	<input type="checkbox"/> Co-op			
	8.	<input type="checkbox"/> Co-op			
9.	<input type="checkbox"/> Co-op				
10.	<input type="checkbox"/> Co-op				
Chemical abuse prevention/dependency counseling	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
School-sponsored student organizations (e.g., honors society, yearbook, student newspaper, etc.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
	If yes, list:				
	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				
9.					

Services <i>Unless Otherwise Specified, Services are Optional</i>	Currently Offered		Number of Students Utilizing Service		
			PK-6	7-8	9-12
	10.				
Counseling (required by NDCC 15.1-06-19)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	13		
Distance education	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Early childhood education	<input checked="" type="checkbox"/> Yes If yes, how many students?	<input type="checkbox"/> No	4		
Gifted and talented program	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Kindergarten (required by NDCC 15.1-22-01)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	1	N/A	N/A
	<input checked="" type="checkbox"/> Offered in District <input type="checkbox"/> District pays for students to attend kindergarten in another district (list):				
Library/media	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	13		
Other extracurricular or co-curricular activities (e.g., debate, speech)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
	If yes, list:	<input type="checkbox"/> Co-op			
	1.	<input type="checkbox"/> Co-op			
	2.	<input type="checkbox"/> Co-op			
	3.	<input type="checkbox"/> Co-op			
	4.	<input type="checkbox"/> Co-op			
	5.	<input type="checkbox"/> Co-op			
	6.	<input type="checkbox"/> Co-op			
	7.	<input type="checkbox"/> Co-op			
	8.	<input type="checkbox"/> Co-op			
9.	<input type="checkbox"/> Co-op				
10.	<input type="checkbox"/> Co-op				

Services <i>Unless Otherwise Specified, Services are Optional</i>	Currently Offered		Number of Students Utilizing Service		
			PK-6	7-8	9-12
School resource officer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	13		
Social worker	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Special education (required by NDCC 15.1-32-08)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	4		
	X District participates in [Burleigh County Special Education Unit]				
Student performance strategist (required by NDCC 15.1-07-32)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	1		
Transportation (regular education)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	13	0	2-4

QUESTIONS ON STUDENT SERVICES

1. Is the district providing all required services? **YES**
2. How might three- and five-year demographic projections impact services offered? **More students might qualify services**
3. Are there optional services that the district should eliminate, add, or consider co-oping with a neighboring school district? **We are currently looking into a coop for sports and other activities**

STUDENT INTERVENTIONS AND REMEDIATION

PERCENTAGE OF STUDENTS PARTICIPATING IN RESPONSE TO INTERVENTION PROGRAMS

2018-19 School Year	2019-20 School Year	2020-21 School Year
?	4	2

PERCENTAGE OF STUDENTS TAKING REMEDIAL COURSEWORK

2018-19 School Year	2019-20 School Year	2020-21 School Year
1	0	0

PERCENTAGE OF STUDENTS REQUIRED TO REPEAT A GRADE

2018-19 School Year	2019-20 School Year	2020-21 School Year
0	0	0

DROPOUT RATE (REPORT AS A PERCENTAGE)

2018-19 School Year	2019-20 School Year	2020-21 School Year
NA	NA	NA

TOTAL ABSENCES

2018-19 School Year	2019-20 School Year	2020-21 School Year
Average 4.5 days	Average 5.07 days	Average 5.4 days

SUSPENSIONS AND EXPULSIONS

2018-19 School Year	2019-20 School Year	2020-21 School Year
0	0	0

STUDENT INTERVENTION AND REMEDIATION QUESTIONS

1. What are the trends in these data? More speech services needed
2. How will these trends impact student support programs and services in the next year? In three years? In five years? More speech support might be needed and a full time aide for a special needs student.

DISTRICT FINANCIAL DATA

REVENUES, EXPENDITURES, AND BALANCES

Year	Revenues	Expenditures	Balances
[2017] to [2018]	\$ 609,022.91	\$ 615,120.40	\$151,355.06
[2018] to [2019]	\$585,253.21	\$ 658,716.08	\$77,892.19
[2019] to [2020]	\$ 663,505.68	\$ 534,009.42	\$207,388.45
[2020] to [2021]	\$660,119.38	\$ 557,257.20	\$310,250.63
[2021] to [2022] projected	\$568,633.43	\$521,218.51	\$357,665.55

MILL LEVIES

Year	General	Misc.	Special Reserve	Tuition	Building	Sub-Total	Excess Mills	Total	Totals
[2017] to [2018]	48.73	5.79						54.52	\$288,715
[2018] to [2019]	52.53	2.79						55.32	\$304,363
[2019] to [2020]	52.75	3.33		7.5				63.58	\$388,181
[2020] to [2021]	58.45							58.45	\$368,567
[2021] to [2022]	55.77							55.77	\$354,979

[NDCC Sections 57-15-13, 57-15-14.2, 57-15-16](#)

STATE/FEDERAL AID AND OTHER REVENUE SOURCES

School Year	Amount		
	State	Federal	Other Revenue Sources
2017-18	\$247,055.96	\$28,290.00	0
2018-19	\$204,329.59	\$49,035.00	0
2019-20	\$220,459.27	\$34,914.00	0
2020-21	\$172,976.99	\$96,092.00	0
2021-22 (projected)	\$132,711.66	\$63,354.09	0

DISTRICT FINANCE QUESTIONS

1. What are the financial trends of the district? They are good
2. What are the future financial challenges for the district? Low student numbers, then our state funding is almost nothing
3. What steps should be taken now, and in the future to meet the short- and long-term financial needs of the district? none

STAFFING

FTE INSTRUCTIONAL STAFF

Grade Level Served	Current FTEs	Projected		
		2022-23	2023-24	2024-25
PK-8	2.3	3.3	3.3	3.3

FTE SUPPORT STAFF

Support Staff Positions	Current FTE		
	PK-6	9-12	Total
Food Service	1	0	1
Maintenance	1	0	1
Aides	0	0	0
Business Manager	1	0	1
Transportation	1	1	2

Support Staff Positions	Projected								
	2022-23			2023-24			2024-25		
	PK-8	9-12	Total	PK-8	9-12	Total	PK-8	9-12	Total
Food Service	1	0	1	1	0	1	1	0	1
Maintenance	1.25	0	1.25	1.25	0	1.25	1.25	0	1.25
Aides	.40	0	.40	1	0	1	1	0	1
Business Manager	1	0	1	1	0	1	1	0	1
Transportation	1	1	2	1	1	2	1	1	2

ADMINISTRATIVE STAFF

Grade Level Served	Current Staff	Projected		
		2022-23	2023-24	2024-25
PK-8	1	1	1	1

STAFFING QUESTIONS

1. Does the district need to adjust staffing levels for next year? In three years? In five years? Yes
2. If yes to question 1, which staffing areas will need to be changed (instructional, support, or administration)? What is the reason for these changes (demographics only, changes to course offerings, etc.)? Adding 1 full time teacher to help with the upper grades for the 2022-2023 school year. Adding in a full time aide in the a few years to help with support for a special needs student.

FACILITY PLANNING QUESTIONS

1. List facility upgrades needed (e.g., Fire code, ADA compliance, energy efficiency, air quality, facility security, technology upgrades, etc.). Boiler, plumbing, railing by sidewalk, lunchroom AC, trench out gutter by sidewalk, upgrade lights,
2. Are areas other than classrooms being used for instructional purposes (e.g., storage rooms, commons areas, etc.)? If yes, explain.

NO

3. Are portable classrooms being used? If so, how many and for how much longer?

NO

4. Are new facilities needed due to enrollment projections or other reasons such as a facility's age? Explain. If yes, when will new facility be needed?

NO

5. Can any current facilities be repurposed? Explain.

NO

6. Do any current facilities need to be sold? Explain.

NO

7. Will the district need to increase its building levy (20 mill max) and/or seek voter approval of bond issuance in order to accomplish facility goals?

NO

OUTCOME OF THREE AND FIVE-YEAR DEMOGRAPHIC PLANNING

Academic and extracurricular programs: Replace Science and Social studies curriculum before the 2023-2024 school year

Instructional and administrative staffing: Will need a fulltime aide for special needs student for the 2023-2024 school year

Facility needs and utilization:

District tax levies: High School Levy

Other:



Sterling Public School District #35
118 McKenzie St PO Box 68, Sterling, North Dakota 58572
701-387-4413 • www.Sterling.k12.nd.us