

STERLING SCHOOL DISTRICT NO. 35
SPECIAL MEETING MINUTES
MARCH 23, 2023
6:00 PM

The purpose of the special meeting was held for the purpose of discussing purchasing new active panels. Cory Goetz, President, called the meeting to order. Cory Goetz, Mike Heaton, Shelly Mills, Kip Rath, Andrea Volochenko, Shirley Ryberg, and Tonya Bauer were present.

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the purchase of four active panels (buy one get one free) utilizing grant funds. Motion carried.

Meeting adjourned.

Date

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
MARCH 13, 2023
6:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Andrea Volochenko made a motion, seconded by Shelly Mills, to approve the February 13, 2023, meeting minutes. Motion carried.

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the February Financial Report. Motion carried.

PRINCIPAL REPORT

- Open Enrollment – Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the open enrollment. Motion carried.
- Bus
- Missed school days
- Private schools voucher

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

FEBRUARY BILLS PAID

| | |
|---|----------|
| Online – 02/01/23 – South Central Water District | \$ 43.75 |
| Online – 02/01/23 – Blue Cross | 1,570.68 |
| #11208 – 02/04/23 – Rud Propane | 1,701.38 |
| Online – 02/04/23 – Sam's | 375.63 |
| #11209 – 02/04/23 – Eco Lab | 99.65 |
| #11210 – 02/04/23 – Menoken School (Food Service) | 211.28 |
| #11211 – 02/04/23 – Advanced Fleet Services | 222.19 |
| #11212 – 02/04/23 – One America (Tonya Bauer Insurance) | 800.00 |
| Online – 02/14/23 – Tonya Bauer (Salary) | 2,349.27 |
| Online – 02/14/23 – Brenda Meier (Salary) | 1,835.59 |
| Online – 02/14/23 – Megan Jangula (Salary) | 1,344.76 |
| Online – 02/14/23 – Melinda Berg (Salary) | 976.65 |
| Online – 02/14/23 – Sharon Lang (Salary) | 1,144.19 |
| Online – 02/14/23 – McKayla Thomsen (Salary) | 953.64 |
| Online – 02/14/23 – Sasha Bell (Salary) | 1,141.76 |
| Online – 02/14/23 – Chloe Bell (Salary) | 519.87 |
| Online – 02/14/23 – Shirley Ryberg (Salary) | 859.21 |
| Online – 02/14/23 – Payroll Taxes | 3,316.54 |
| Online – 02/15/23 – Aflac | 728.12 |
| Online – 02/16/23 – MDU (Bus Barn Electricity) | 38.80 |
| Online – 02/20/23 – BEK Communications | 156.79 |
| #11213 – 02/21/23 – Scholar Buys (Headphones) | 288.75 |
| #11214 – 02/21/23 – Sasha Bell (Food Service) | 35.27 |
| #11215 – 02/21/23 – Rud Propane | 1,891.32 |
| Online – 02/23/23 – Capital Electric | 616.00 |
| Online – 02/23/23 – Tri Energy (Fuel) | 1,031.92 |
| Online – 02/23/23 – Cardmember Service (Supplies, \$9.61; Materials, \$85.50) | |
| REAP, \$15.81) | 110.92 |

| | |
|--|-----------------|
| Online – 02/27/23 – Tonya Bauer (Salary) | 2,397.75 |
| Online – 02/27/23 – Brenda Meier (Salary) | 1,835.59 |
| Online – 02/27/23 – Megan Jangula (Salary) | 1,344.76 |
| Online – 02/27/23 – Melinda Berg (Salary) | 848.89 |
| Online – 02/27/23 – Sharon Lang (Salary) | 1,086.02 |
| Online – 02/27/23 – McKayla Thomsen (Salary) | 912.15 |
| Online – 02/27/23 – Shirley Ryberg (Salary) | 859.21 |
| Online – 02/27/23 – Teachers Retirement | 4,716.26 |
| Online – 01/30/23 – Payroll Taxes | <u>3,275.46</u> |
| | \$ 43,332.05 |

FEBRUARY REVENUE

| | |
|-----------------------------------|--------------|
| Hot Lunch | \$ 270.00 |
| State of ND (ESSER Funds) | 7,076.12 |
| Sasha Bell (Bookshelf & Supplies) | 60.96 |
| Auditor (General Fund Levy) | 67,102.51 |
| DPI (Food Service) | 1,712.26 |
| DPI (Foundation Aide) | 2,704.87 |
| DPI (Transportation) | 3,504.23 |
| Menoken School (Busing) | 2,000.00 |
| Checking Interest | <u>4.56</u> |
| | \$ 84,435.51 |

MISCELLANEOUS REVENUE

| | |
|--------------------------|--------|
| Kayla Haugen (Insurance) | 683.56 |
| TPA | 68.27 |

The meeting was adjourned. The next regular meeting will be April 17, 2023, at 6:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
FEBRUARY 13, 2023
6:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Shelly Mills made a motion, seconded by Mike Heaton, to approve the January 9, 2023, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the January Financial Report. Motion carried.

PRINCIPAL REPORT

- HEPA Filters are at the school.
- 2023-2024 Calendar – Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the calendar. Motion carried.
- Roof leaks in the bus barn.
- Outlets and new lights in the lunchroom.
- Summer mowing.
- Cogna Workshop – February 16, 2023.
- Track & Field Day – May 10, 2023.
- Spring Program – May 11, 2023.

Negotiations letter – Shelly Mills made a motion, seconded by Andrea Volochenko, to accept the letter of negotiations. Motion carried. Andrea Volochenko and Shelly Mills will serve as the board negotiating team.

Mike Heaton made a motion, seconded by Kip Rath, to approve the following bills. Motion carried.

JANUARY BILLS PAID

| | |
|---|----------|
| Online – 01/01/23 – South Central Water District | \$ 52.75 |
| Online – 01/01/23 – Blue Cross | 1,570.68 |
| #11197 – 01/06/23 – Rud Propane | 2,089.70 |
| #11198 – 01/06/23 – Menards | 131.49 |
| #11199 – 01/06/23 – Northwest Tire | 968.49 |
| #11200 – 01/06/23 – Special Ed Unit (W-2 Forms) | 19.74 |
| Online – 01/06/23 – Sam's (Food Service,\$695.34; Supplies, \$246.73) | 942.07 |
| #11201 – 01/09/23 – One America (Tonya Bauer Insurance) | 600.00 |
| Online – 01/12/23 – Tonya Bauer (Salary) | 2,349.27 |
| Online – 01/12/23 – Brenda Meier (Salary) | 1,835.59 |
| Online – 01/12/23 – Megan Jangula (Salary) | 1,344.76 |
| Online – 01/12/23 – Melinda Berg (Salary) | 508.10 |
| Online – 01/12/23 – Sharon Lang (Salary) | 710.12 |
| Online – 01/12/23 – McKayla Thomsen (Salary) | 387.86 |
| Online – 01/12/23 – Sasha Bell (Salary) | 525.60 |
| Online – 01/12/23 – Chloe Bell (Salary) | 205.25 |
| Online – 01/12/23 – Shirley Ryberg (Salary) | 859.21 |
| Online – 01/12/23 – Payroll Taxes | 2,337.50 |
| Online – 01/13/23 – MDU (Bus Barn Electricity) | 32.11 |
| #11202 – 01/14/23 – Travis Goetz (Snow Removal) | 3,510.00 |
| #11203 – 01/14/23 – Advanced Fleet Service | 1,647.74 |
| Online – 01/14/23 – Tri Energy (Fuel) | 539.61 |

| | |
|--|-----------------|
| Online – 01/15/23 – Aflac | 728.12 |
| Online – 01/20/23 – BEK Communications | 156.76 |
| Online – 01/25/23 – Capital Electric | 631.00 |
| #11205 – 01/28/23 – Electro Watchman | 65.52 |
| Online – 01/28/23 – Cardmember Service (Supplies, \$207.79; Food Service, \$121.48; REAP, \$15.81) | 345.08 |
| #11206 – 01/28/23 – DPI (Food Service) | 169.05 |
| #11207 – 01/28/23 – Tonya Bauer (Food Service) | 210.00 |
| Online – 01/30/23 – Tonya Bauer (Salary) | 2,349.27 |
| Online – 01/30/23 – Brenda Meier (Salary) | 1,835.59 |
| Online – 01/30/23 – Megan Jangula (Salary) | 1,344.76 |
| Online – 01/30/23 – Melinda Berg (Salary) | 585.82 |
| Online – 01/30/23 – Sharon Lang (Salary) | 927.94 |
| Online – 01/30/23 – McKayla Thomsen (Salary) | 702.74 |
| #11204 – 01/30/23 – Kodi Schmidt (Sub Salary) | 46.17 |
| Online – 01/30/23 – Sasha Bell (Salary) | 839.91 |
| Online – 01/30/23 – Chloe Bell (Salary) | 314.23 |
| Online – 01/30/23 – Shirley Ryberg (Salary) | 859.21 |
| Online – 01/30/23 – Teachers Retirement | 4,716.26 |
| Online – 01/30/23 – Payroll Taxes | <u>3,096.38</u> |
| | \$ 43,091.45 |

JANUARY REVENUE

| | |
|--|--------------|
| Hot Lunch | \$ 4.00 |
| Auditor (General Fund Levy) | 67,466.80 |
| DPI (Food Service) | 956.07 |
| DPI (Food Service Supply Chain Disruption) | 5,128.07 |
| DPI (Foundation Aide) | 943.37 |
| DPI (Transportation) | 3,504.23 |
| State of ND (Title V) | 14,411.07 |
| Menoken School (Busing) | 2,000.00 |
| Checking Interest | <u>4.59</u> |
| | \$ 94,418.20 |

MISCELLANEOUS REVENUE

| | |
|--------------------------|--------|
| Kayla Haugen (Insurance) | 683.56 |
|--------------------------|--------|

The meeting was adjourned. The next regular meeting will be March 13, 2023, at 6:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
JANUARY 9, 2023
6:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the December 12, 2022, meeting minutes with one correction. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the December Financial Report. Motion carried.

PRINCIPAL REPORT

- Policy GAAE – Critical Race Theory – Andrea Volochenko made a motion, seconded by Shelly Mills, to approve the first reading, waive the second reading, and adopt the policy. Motion carried.
- Policy GAAE-BR – Procedure for Reviewing Complaints about Instructional/Resource Material – Shelly Mills made a motion, seconded by Mike Heaton, to approve the first reading, waive the second reading, update and adopt the policy. Motion carried.
- HEPA filters.
- Steele Ozone – Students & Taxpayers Opportunity Act.
- Bus is fixed.

Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the following bills. Motion carried.

DECEMBER BILLS PAID

| | |
|---|----------|
| Online – 12/01/22 – South Central Water District | \$ 56.50 |
| Online – 12/01/22 – Blue Cross | 1,570.68 |
| #11181 – 12/03/22 – Jason Richter (Website Development & Maintenance) | 3,320.00 |
| Online – 12/03/22 – Amazon (Supplies) | 47.98 |
| #11182 – 12/03/22 – DPI (Food Service) | 318.07 |
| #11183 – 12/03/22 – Rud Propane | 2,338.25 |
| #11184 – 12/03/22 – Advanced Fleet Service | 17.99 |
| Online – 12/05/22 – Sam's (Food Service) | 846.66 |
| #11185 – 12/09/22 – One America (Tonya Bauer Insurance) | 700.00 |
| Online – 12/14/22 – MDU (Bus Barn Electricity) | 30.07 |
| Online – 12/14/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 12/14/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 12/14/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 12/14/22 – Melinda Berg (Salary) | 779.01 |
| Online – 12/14/22 – Sharon Lang (Salary) | 1,047.99 |
| Online – 12/14/22 – McKayla Thomsen (Salary) | 863.67 |
| Online – 12/14/22 – Sasha Bell (Salary) | 1,044.02 |
| Online – 12/14/22 – Shirley Ryberg (Salary) | 859.21 |
| Online – 12/14/22 – Chloe Bell (Salary) | 457.15 |
| #11186 – 12/14/22 – Kodi Schmidt (Sub Salary) | 92.35 |
| Online – 12/14/22 – Andrea Volochenko (Meetings & Mileage) | 1,171.98 |
| #11187 – 12/14/22 – Mike Heaton (Meetings & Mileage) | 1,342.90 |
| #11188 – 12/14/22 – Kip Rath (Meetings & Mileage) | 1,148.79 |
| #11189 – 12/14/22 – Cory Goetz (Meetings & Mileage) | 1,317.90 |
| #11190 – 12/14/22 – Shelly Mills (Meetings & Mileage) | 1,297.90 |

| | |
|--|---------------------|
| Online – 12/14/22 – Payroll Taxes | 3,180.68 |
| Online – 12/15/22 – Aflac | 728.12 |
| #11191 – 12/19/22 – Edu Tech (Technology) | 306.72 |
| Online – 12/20/22 – BEK Communications | 156.20 |
| #11192 – 12/21/22 – Megan Jangula (Supplies) | 34.78 |
| Online – 12/21/22 – Tri Energy (Fuel) | 969.87 |
| #11193 – 12/21/22 – Steele Ozone | 92.00 |
| #11194 – 12/21/22 – Advanced Fleet Service | 84.85 |
| #11195 – 12/21/22 – New Vision | 180.00 |
| #11196 – 12/21/22 – Fireside Office Solutions | 1,423.30 |
| Online – 12/21/22 – Cardmember Service (Supplies, \$755.51; Plant Supplies, \$72.455; Food Service, \$27.48; REAP, \$63.29) | 918.73 |
| Online – 12/27/22 – Capital Electric | 627.00 |
| Online – 12/29/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 12/29/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 12/29/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 12/29/22 – Melinda Berg (Salary) | 969.65 |
| Online – 12/29/22 – Sharon Lang (Salary) | 1,125.05 |
| Online – 12/29/22 – McKayla Thomsen (Salary) | 945.64 |
| Online – 12/29/22 – Sasha Bell (Salary) | 1,087.43 |
| Online – 12/29/22 – Shirley Ryberg (Salary) | 859.21 |
| Online – 12/29/22 – Chloe Bell (Salary) | 493.47 |
| Online – 12/29/22 – Teachers Retirement | 4,716.26 |
| Online – 12/29/22 – State Tax Commissioner | 872.00 |
| Online – 12/29/22 – Payroll Taxes | 4,373.76 |
| | <u>\$ 55,837.03</u> |

DECEMBER REVENUE

| | |
|-----------------------------|---------------------|
| Hot Lunch | \$ 75.00 |
| Auditor (General Fund Levy) | 544.32 |
| Bookshelf | 25.00 |
| Tri Energy Coop (Dividend) | 69.30 |
| DPI (Food Service) | 1,760.94 |
| DPI (Foundation Aide) | 2,704.87 |
| DPI (Transportation) | 3,504.23 |
| Menoken School (Busing) | 2,000.00 |
| Savings Interest | 227.90 |
| Checking Interest | <u>2.63</u> |
| | <u>\$ 10,914.19</u> |

The meeting was adjourned. The next regular meeting will be February 13, 2023, at 6:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
DECEMBER 12, 2022
6:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Andrea Volochenko, Tonya Bauer, Brandt Dick, and Shirley Ryberg (via phone) were present. *Kip Rath*

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the November 14, 2022, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Shelly Mills, to approve the November Financial Report. Motion carried.

PRINCIPAL REPORT

- Re-Entry Plan – Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the Re-Entry Plan with no changes. Motion carried.
- HEPA filters (received through a grant) will be placed in the classrooms, kitchen, lunchroom, office, and bathrooms.
- Received digital lunch program free for a year.
- Music program changed to Monday.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

NOVEMBER BILLS PAID

| | |
|--|----------|
| Online – 11/01/22 – South Central Water District | \$ 55.75 |
| Online – 11/01/22 – Blue Cross | 1,570.68 |
| #11172 – 11/05/22 – New Vision | 180.00 |
| #11173 – 11/05/22 – Menoken School (Food Service – US Foods) | 187.40 |
| Online – 11/05/22 – Sam's (Food Service) | 940.56 |
| #11174 – 11/05/22 – Special Ed Unit (1 st Semester Assessment & Reading Strategist) | 6,451.00 |
| #11175 – 11/07/22 – Kodi Schmidt (Sub Salary – Bus) | 668.62 |
| #11176 – 11/07/22 – Jennifer Roehrich (Sub Salary) | 124.67 |
| #11177 – 11/07/22 – One America (Tonya Bauer Insurance) | 900.00 |
| #11178 – 11/07/22 – New Vision | 145.00 |
| Online – 11/14/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 11/14/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 11/14/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 11/14/22 – Melinda Berg (Salary) | 652.25 |
| Online – 11/14/22 – Sharon Lang (Salary) | 773.85 |
| Online – 11/14/22 – McKayla Thomsen (Salary) | 778.71 |
| Online – 11/14/22 – Sasha Bell (Salary) | 908.26 |
| Online – 11/14/22 – Shirley Ryberg (Salary) | 859.21 |
| Online – 11/14/22 – Chloe Bell (Salary) | 472.93 |
| Online – 11/14/22 – Payroll Taxes | 3,158.52 |
| #11179 – 11/14/22 – TPA (Food Service) | 150.00 |
| Online – 11/15/22 – Aflac | 728.12 |
| Online – 11/16/22 – MDU (Bus Barn Electricity) | 33.33 |
| Online – 11/20/22 – BEK Communications | 156.20 |
| Online – 11/20/22 – Cardmember Service (Materials, \$311.89; Supplies, \$540.76; Food Service, \$28.99; Title, \$41.10) | 922.74 |
| Online – 11/22/22 – Tri Energy (Fuel) | 1,078.68 |

| | |
|--|-----------------|
| #11180 – 11/27/22 – Menards | 39.83 |
| Online – 11/28/22 – Capital Electric | 624.00 |
| Online – 11/29/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 11/29/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 11/29/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 11/29/22 – Melinda Berg (Salary) | 684.19 |
| Online – 11/29/22 – Sharon Lang (Salary) | 436.69 |
| Online – 11/29/22 – McKayla Thomsen (Salary) | 778.71 |
| Online – 11/29/22 – Sasha Bell (Salary) | 908.26 |
| Online – 11/29/22 – Shirley Ryberg (Salary) | 859.21 |
| Online – 11/29/22 – Chloe Bell (Salary) | 343.33 |
| Online – 11/29/22 – Teachers Retirement | 4,716.26 |
| Online – 11/29/22 – Payroll Taxes | <u>2,905.24</u> |
| | \$ 45,215.44 |

NOVEMBER REVENUE

| | |
|-----------------------------------|--------------|
| Hot Lunch | \$ 150.00 |
| Auditor (General Fund Levy) | 1,128.56 |
| Auditor (High School Levy) | 36.32 |
| Auditor (Miscellaneous Fund Levy) | 17.46 |
| DPI (Food Service) | 1,787.75 |
| DPI (Foundation Aide) | 2,704.88 |
| DPI (Transportation) | 3,504.23 |
| Menoken School (Busing) | 2,000.00 |
| Checking Interest | <u>4.03</u> |
| | \$ 31,988.41 |

The meeting was adjourned. The next regular meeting will be January 9, 2023, at 6:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
NOVEMBER 14, 2022
6:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Shelly Mills made a motion, seconded by Mike Heaton, to approve the October 10th and October 19th, 2022, meeting minutes. Motion carried.

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the October Financial Report. Motion carried.

PRINCIPAL REPORT

- Christmas Program December 15th, 7:00 pm.
- Professional Development Online – November 10th
- Extra lunch tables – Shelly Mills made a motion, seconded by Andrea Volochenko, if we have four tables in storage, we sell two tables for \$1,000/each. Motion carried.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

OCTOBER BILLS PAID

| | |
|--|----------|
| Online – 10/01/22 – South Central Water District | \$ 43.75 |
| Online – 10/01/22 – Blue Cross | 1,570.68 |
| #11156 – 10/01/22 – Sasha Bell (Food Service) | 11.96 |
| #11157 – 10/01/22 – Master Fire & Safety | 40.00 |
| #11158 – 10/01/22 – School Specialty (Materials) | 94.28 |
| #11159 – 10/01/22 – Stein's | 521.81 |
| #11160 – 10/08/22 – One America (Tonya Bauer Insurance) | 1,200.00 |
| #11161 – 10/10/22 – H A Thompson | 2,225.75 |
| #11162 – 10/10/22 – Advanced Fleet Service | 60.00 |
| Online – 10/12/22 – Sam's (Food Service) | 1,367.47 |
| Online – 10/13/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 10/13/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 10/13/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 10/13/22 – Melinda Berg (Salary) | 1,286.05 |
| Online – 10/13/22 – Sharon Lang (Salary) | 1,091.02 |
| Online – 10/13/22 – McKayla Thomsen (Salary) | 945.64 |
| Online – 10/13/22 – Sasha Bell (Salary) | 1,087.43 |
| Online – 10/13/22 – Shirley Ryberg (Salary) | 859.21 |
| Online – 10/13/22 – Chloe Bell (Salary) | 395.65 |
| Online – 10/13/22 – Payroll Taxes | 3,412.52 |
| #11163 – 10/13/22 – Hank LaBore (Water Education) | 150.00 |
| Online – 10/15/22 – Aflac | 728.12 |
| #11164 – 10/15/22 – Bismarck Schools (Teacher Center Membership) | 100.00 |
| Online – 10/15/22 – Tri Energy (Fuel) | 1,254.09 |
| #11155 – 10/15/22 – DPI (Food Services) | 338.44 |
| Online – 10/18/22 – MDU (Bus Barn Electricity) | 30.60 |
| Online – 10/20/22 – BEK Communications | 102.32 |
| #11166 – 10/21/22 – Strom Sanitation | 454.50 |
| #11167 – 10/21/22 – Electro Watchman | 174.00 |

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
OCTOBER 10, 2022
7:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Shelly Mills made a motion, seconded by Mike Heaton, to approve the September 12, 2022, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the September Financial Report. Motion carried.

PRINCIPAL REPORT

- Policy GAAD – Selection and Adoption of Instructional Materials – Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the first reading, waive the second reading, and adopt the policy. Motion carried.
- Flag pole is installed.
- Repairs to boiler.
- Trim around building.
- PREK bus rider.
- Cognia meetings.
- The book shelves have been sold.
- Handicap voting issues.

Shelly Mills made a motion, seconded by Andrea Volochenko, to deny a busing request for a Menoken student. Motion carried.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

SEPTEMBER BILLS PAID

| | |
|--|----------|
| Online – 09/01/22 – South Central Water District | \$ 34.00 |
| Online – 09/01/22 – Blue Cross | 1,570.68 |
| Online – 09/01/22 – Cardmember Service (Plant Equipment, \$3803.37; Materials, \$461.08; Supplies, \$187.22; Title, \$102.00; Postage, \$63.60; Professional Development, \$50.00) | 4,667.27 |
| #11143 – 09/01/22 – Costco (Membership Fee) | 120.00 |
| #11144 – 09/01/22 – Menards (Plant Supplies) | 40.25 |
| #11145 – 09/01/22 – McKayla Thomsen (Bus Driver Physical) | 100.00 |
| #11146 – 09/01/22 – ND Attorney General (Background Check) | 15.00 |
| #11147 – 09/12/22 – Brenda Meier (Supplies) | 59.58 |
| #11158 – 09/12/22 – Quaver Ed (Title V Technology) | 2,240.00 |
| Online – 09/14/22 – Tonya Bauer (Salary) | 2,339.20 |
| Online – 09/14/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 09/14/22 – Megan Jangula (Salary) | 1,344.70 |
| Online – 09/14/22 – Melinda Berg (Salary) | 525.49 |
| Online – 09/14/22 – Sharon Lang (Salary) | 562.74 |
| Online – 09/14/22 – McKayla Thomsen (Salary) | 528.80 |
| Online – 09/14/22 – Sasha Bell (Salary) | 615.51 |
| Online – 09/14/22 – Shirley Ryberg (Salary) | 848.11 |

| | |
|--|-----------------|
| Online – 09/14/22 – Chloe Bell (Salary) | 351.79 |
| Online – 09/14/22 – Payroll Taxes | 2,697.42 |
| Online – 09/15/22 – MDU (Bus Barn Electricity) | 28.08 |
| !11149 – 09/16/22 – Gregg's Plumbing | 4,563.12 |
| Online – 09/16/22 – Tri Energy (Fuel) | 258.42 |
| #11150 – 09/16/22 – Steele Ozone | 187.20 |
| #11151 – 09/16/22 – Spartan Nash (Postage) | 1.92 |
| #11152 – 09/16/22 – Travis Goetz (Snow Removal) | 720.00 |
| #11153 – 09/16/22 – Farmers Union Insurance (Buses, \$1166.00; Board, \$2655.00) | 3.82100 |
| #11154 – 09/16/22 – Menoken School (US Foods Order) | 489.55 |
| Online – 09/19/22 – Cardmember Service (Supplies, \$1311.74; Materials, \$1340.87; Plant Supplies, \$63.19; Title Materials, \$272.72; Title V Technology, \$1080.07; Food Service, \$76.72) | 4,395.31 |
| #11155 – 09/16/22 – DPI (Food Services) | 137.74 |
| Online – 09/20/22 – BEK Communications | 241.54 |
| Online – 09/21/22 – Aflac | 412.30 |
| Online – 09/26/22 – Capital Electric | 657.00 |
| Online – 09/29/22 – Tonya Bauer (Salary) | 2,339.27 |
| Online – 09/29/22 – Brenda Meier (Salary) | 1,827.59 |
| Online – 09/29/22 – Megan Jangula (Salary) | 1,344.76 |
| Online – 09/29/22 – Melinda Berg (Salary) | 492.55 |
| Online – 09/29/22 – Sharon Lang (Salary) | 1,091.02 |
| Online – 09/29/22 – McKayla Thomsen (Salary) | 863.67 |
| Online – 09/29/22 – Sasha Bell (Salary) | 1,013.17 |
| Online – 09/29/22 – Kage Mills (Salary) | 67.87 |
| Online – 09/29/22 – Shirley Ryberg (Salary) | 848.11 |
| Online – 09/29/22 – Chloe Bell (Salary) | 416.98 |
| Online – 09/29/22 – Teachers Retirement | 4,716.26 |
| Online – 09/29/22 – State Tax Commissioner | 370.60 |
| Online – 09/29/22 – Payroll Taxes | <u>3,098.01</u> |
| | \$ 54,896.12 |

SEPTEMBER REVENUE

| | |
|---------------------------|--------------|
| Hot Lunch | \$ 500.00 |
| Sterling Methodist Church | 300.00 |
| DPI (Food Service) | 874.94 |
| Scholastic Book Money | 88.00 |
| DPI (Foundation Aide) | 2,386.50 |
| DPI (Transportation) | 10,391.02 |
| Savings Interest | 221.99 |
| Checking Interest | <u>1.38</u> |
| | \$ 14,463.83 |

MISCELLANEOUS REVENUE

| | |
|-----------------------------------|-----------|
| Kayla Haugen (Blue Cross & Aflac) | \$ 644.13 |
|-----------------------------------|-----------|

The meeting was adjourned. The next regular meeting will be November 14, 2022, at 6:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
SPECIAL MEETING MINUTES
OCTOBER 19, 2022
6:00 PM

The purpose of the special meeting was held for the purpose of discussing busing. Cory Goetz, President, called the meeting to order. Cory Goetz, Mike Heaton, Shelly Mills, Kip Rath, Andrea Volochenko, Shirley Ryberg, and Tonya Bauer were present.

Bus Policy Discussion – Policy IEAC – Bus Scheduling and Routing

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the first reading, waive the second reading, and adopt Policy IEAC. Motion carried.

Meeting adjourned.

Date

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
SEPTEMBER 12, 2022
7:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, McKayla Thomsen, Korrine Lang, Tonya Bauer, and Shirley Ryberg were present.

The budget meeting was held.

Shelly Mills made a motion, seconded by Mike Heaton, to approve the August 8 and August 11, 2022, meeting minutes. Motion carried.

Mike Heaton made a motion, seconded by Kip Rath, to approve the August Financial Report. Motion carried.

PRINCIPAL REPORT

- Boiler is being repaired.
- Annual Compliance Report – Kip Rath made a motion, seconded by Mike Heaton, to approve the Annual Compliance Report. Motion carried.
- Busing for Apple Creek student. Mike Heaton made a motion, seconded by Shelly Mills, denying the request to allow the Apple Creek student to ride the Sterling bus. Motion carried.
- 19 Students for the 22-23 school year.
- Cognia engagement review will be held in the Spring of 2024.
- Mrs. Meier is mentoring Miss Jangula.
- 701 Studios website.

Shelly Mills made a motion, seconded by Kip Rath, to approve the following bills. Motion carried.

AUGUST BILLS PAID

| | |
|---|----------|
| Online – 08/01/22 – South Central Water District | \$ 34.00 |
| Online – 08/01/22 – Blue Cross | 1,431.03 |
| #11135 – 08/01/22 – School Specialty (Materials) | 354.44 |
| #11136 – 08/01/22 – Eco Lab | 99.65 |
| #11137 – 08/01/22 – Workers Compensation | 751.11 |
| Online – 08/01/22 – Sam’s (Technology – Title V) | 3,557.94 |
| #11138 – 08/09/22 – One America (Tonya Bauer Insurance) | 600.00 |
| Online – 08/12/22 – Shirley Ryberg (Salary) | 848.11 |
| Online – 08/12/22 – Kage Mills (Salary) | 37.63 |
| Online – 08/12/22 – Payroll Taxes | 285.26 |
| Online – 08/15/22 – Aflac | 412.30 |
| #11139 – 08/13/22 – DPI (Food Services) | 253.15 |
| #11140 – 08/13/22 – Brenda Meier (Supplies) | 96.67 |
| #11141 – 08/13/22 – Steele Ozone | 145.60 |
| #11142 – 08/13/22 – TCI (Materials) | 280.00 |
| Online – 08/13/22 – Tri Energy (Fuel) | 172.76 |
| Online – 08/16/22 – MDU (Bus Barn Electricity) | 28.08 |
| Online – 08/20/22 – BEK Communications | 289.25 |
| Online – 08/26/22 – Capital Electric | 402.00 |
| Online – 08/30/22 – Sharon Lang (Salary - Assisting with Buses) | 554.10 |
| Online – 08/30/22 – McKayla Thomsen (Salary – Bus Training) | 115.44 |
| Online – 08/30/22 – Sasha Bell (Salary – Freezer Clean-up) | 378.63 |
| Online – 08/30/22 – Kage Mills (Salary) | 93.50 |

| | |
|---|---------------|
| Online – 08/30/22 – Shirley Ryberg (Salary) | 848.11 |
| Online – 08/30/22 – Chloe Bell (Salary) | 24.24 |
| Online – 08/30/22 – Payroll Taxes | <u>465.76</u> |
| | \$ 11,471.87 |

AUGUST REVENUE

| | |
|-----------------------------|--------------|
| Auditor (Property Tax Levy) | \$ 441.43 |
| Auditor (Homestead Credit) | 1,063.68 |
| Auditor (Disabled Veterans) | 451.74 |
| Tri-Energy Coop (Dividends) | 172.76 |
| DPI (Foundation Aide) | 2,386.49 |
| DPI (Transportation) | 10,391.02 |
| Checking Interest | <u>.85</u> |
| | \$ 14,907.97 |

MISCELLANEOUS REVENUE

| | |
|---------------------|--------|
| Sharon Lang (Aflac) | 225.18 |
|---------------------|--------|

The meeting was adjourned. The next regular meeting will be October 10, 2022, at 7:30 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
AUGUST 8, 2022
7:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, County Superintendent of Schools Brandt Dick, Tonya Bauer, and Shirley Ryberg were present.

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the July 10, 2022, meeting minutes. Motion carried.

Shelly Mills made a motion, seconded by Mike Heaton to accept the revisions and approve the 2022-2023 budget. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the July Financial Report. Motion carried.

PRINCIPAL REPORT

- DDAA – Family & Medical Leave Act
- DEAA – Drug & Alcohol Free Workplace
- FDD – Education of Pregnant & Parenting Students
- FFB – Attendance & Absences
- FDH – BR1 – Foster Care Student Transportation Procedure
- FDH – BR2 – Foster Care Student Transportation Dispute Resolution Procedure
- Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the first reading, waive the second reading and adopt the policies. Motion carried.
- DDA – Sick Leave (table until September meeting)
- Mrs. Berg's salary – Shelly Mills made a motion, seconded by Mike Heaton, to set Mrs. Berg's salary at \$40/hour. Motion carried.
- Website – Shelly Mills made a motion, seconded by Kip Rath, to contract with 701 Studios for a \$3,000 set up fee and a \$300/year maintenance fee. Motion carried.
- Open Enrollment.
- New Pre-Schooler – Enrollment at 14 students.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the following bills. Motion carried.

JULY BILLS PAID

| | |
|---|----------|
| Online – 07/01/22 – South Central Water District | \$ 46.75 |
| Online – 07/01/22 – Blue Cross | 1,431.03 |
| #11121 – 07/03/22 – ND School Boards Assn. (Annual Membership) | 567.90 |
| #11122 – 07/03/22 – Edu Tech (Professional Development) | 20.00 |
| #11123 – 07/03/22 – NDSBA (Policy Services) | 100.00 |
| #11124 – 07/07/22 – ND Council of Educational Leaders (Annual Membership) | 904.00 |
| #11125 – 07/07/22 – Professional Cleaning | 2,513.00 |
| #11126 – 07/07/22 – Dreambox | 247.50 |
| #11127 – 07/07/22 – Farmers Union Insurance | 1,655.00 |
| #11128 – 07/10/22 – One America (Tonya Bauer Insurance) | 600.00 |
| #11129 – 07/10/22 – CREA (Professional Development) | 428.57 |
| Online – 07/14/22 – Shirley Ryberg (Salary) | 848.11 |
| Online – 07/14/22 – Kage Mills (Salary) | 138.99 |
| Online – 07/14/22 – Payroll Taxes | 282.38 |
| Online – 07/15/22 – Aflac | 412.30 |

| | |
|--|---------------|
| #11130 – 07/15/22 – Steele Ozone | 136.00 |
| Online – 07/15/22 – Tri Energy (Fuel) | 100.87 |
| #11131 – 07/15/22 – Rud Propane | 1,686.91 |
| #11132 – 07/15/22 – Advanced Fleet Services | 58.87 |
| #11133 – 07/15/22 – Menards | 16.95 |
| Online – 07/18/22 – MDU (Bus Barn Electricity) | 30.07 |
| Online – 07/20/22 – BEK Communications | 289.25 |
| Online – 07/26/22 – Capital Electric | 443.00 |
| Online – 07/28/22 – Kage Mills (Salary) | 78.50 |
| Online – 07/28/22 – Shirley Ryberg (Salary) | 848.11 |
| #11134 – 07/28/22 – Advanced Fleet Services | 4,434.64 |
| Online – 07/28/22 – Cardmember Service (Plant Supplies, \$398.95; Postage, \$3.16; Title, \$54.95; Dues & Fees, \$110.00; Supplies, \$237.22; Food Services, \$96.50; Plant Equipment, \$636.66; Materials, \$170.39) | 1,707.83 |
| Online – 07/28/22 – Payroll Taxes | <u>298.90</u> |
| | \$ 20,325.34 |

JULY REVENUE

| | |
|-----------------------------|-------------|
| State of ND (Food Service) | \$ 1,242.58 |
| Auditor (Property Tax Levy) | 2,558.64 |
| DPI (Title II) | 1,499.89 |
| Checking Interest | <u>.47</u> |
| | \$ 5,301.58 |

MISCELLANEOUS REVENUE

| | |
|---------------------|--------|
| Sharon Lang (Aflac) | 225.18 |
|---------------------|--------|

The meeting was adjourned. The next regular meeting will be September 12, 2022, at 7:30 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35

SPECIAL MEETING MINUTES

THURSDAY AUGUST 11, 2022 7:00 PM

The board meeting was called to order by President Cory Goetz. Cory Goetz, Shelly Mills, Mike Heaton, Andrea Volochenko, and Tonya Bauer were present. Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the 3 open enrollments with the stipulation that the family might need to help with picking up their students on certain days, Motion carried. The meeting was adjourned.

STERLING SCHOOL DISTRICT NO. 35
MEETING MINUTES
MONDAY
JULY 10, 2022
7:00 PM

The board meeting was called to order by Business Manager, Shirley Ryberg. Cory Goetz, Shelly Mills, Mike Heaton, Kip Rath, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Kip Rath, to nominate Cory Goetz for President. Motion carried.

Cory Goetz resumed with the meeting.

Kip Rath made a motion, seconded by Andrea Volochenko, to nominate Mike Heaton for Vice President. Motion carried.

Mike Heaton made a motion, seconded by Shelly Mills, to approve the June 20, 2022, meeting minutes. Motion carried.

Shelly Mills made a motion, seconded by Mike Heaton, to approve the June Financial Report. Motion carried. The board reviewed the 2022-2023 budget.

PRINCIPAL REPORT

- Power outage.
- Move policies to next month.
- Propane bid.
- School lunch prices.

Mike Heaton made a motion, seconded by Kip Rath, to approve the following bills. Motion carried.

JUNE BILLS PAID

| | |
|--|----------|
| Online – 06/01/22 – South Central Water District | \$ 46.75 |
| Online – 06/01/22 – Blue Cross | 1,431.03 |
| #11107 – 06/08/22 – New Vision | 1,603.34 |
| #11108 – 06/08/22 – CREA (Guidance & Counseling) | 6,162.50 |
| #11109 – 06/08/22 – Steele Ozone | 141.60 |
| Online – 06/08/22 – Sam’s (Professional Development, \$70.00; Food Service, \$577.89; Materials, \$150.00) | 797.89 |
| #11110 – 06/10/22 – One America (Tonya Bauer Insurance) | 600.00 |
| #11111 – 06/10/22 – Shirley Ryberg (21-22 School Year Supplies) | 119.15 |
| Online – 06/14/22 – Tonya Bauer (Salary) | 2,277.17 |
| Online – 06/14/22 – Brenda Meier (Salary) | 1,788.95 |
| Online – 06/14/22 – Kage Mills (Salary) | 143.61 |
| Online – 06/14/22 – Shirley Ryberg (Salary) | 840.99 |
| Online – 06/14/22 – Payroll Taxes | 1,631.06 |
| Online – 06/15/22 – MDU (Bus Barn Electricity) | 29.93 |
| Online – 06/15/22 – Aflac | 412.30 |
| #11112 – 06/17/22 – Carrie Doll (Election Salary) | 125.00 |
| #11113 – 06/17/22 – Judy Kluksdahl (Election Salary) | 125.00 |
| #11114 – 06/17/22 – Linda Rath (Election Salary) | 125.00 |
| #11115 – 06/17/22 – Holly Rath (Election Salary) | 125.00 |
| Online – 06/20/22 – BEK Communications | 287.77 |
| #11116 – 06/20/22 – Mike Heaton (Meetings & Mileage) | 1,004.77 |

| | |
|--|-----------------|
| #11117 – 06/20/22 – Kip Rath (Meetings & Mileage) | 983.71 |
| #11118 – 06/20/22 – Shelly Mills (Meetings & Mileage) | 973.18 |
| #11119 – 06/20/22 – Andrea Volochenko (Meetings & Mileage) | 501.16 |
| #11120 – 06/20/22 – Cory Goetz (Meetings & Mileage) | 825.61 |
| Online – 06/22/22 – Cardmember Service (Supplies, 79.62; Materials, \$5.00; Music, \$53.96 Technology, \$90.76; Dues & Fees, \$140.00; Food Service, \$7.89) | 377.23 |
| Online – 06/22/22 – Tri Energy (Fuel) | 1,235.17 |
| Online – 06/27/22 – Capital Electric | 186.00 |
| Online – 06/29/22 – Tonya Bauer (Salary) | 2,220.43 |
| Online – 06/29/22 – Tonya Bauer (July-August Salary) | 9,332.96 |
| Online – 06/29/22 – Brenda Meier (Salary) | 1,788.95 |
| Online – 06/29/22 – Brenda Meier (July-August Salary) | 7,155.80 |
| Online – 06/29/22 – Kage Mills (Salary) | 121.21 |
| Online – 06/29/22 – Shirley Ryberg (Salary) | 840.99 |
| Online – 06/29/22 – State Tax Commissioner | 1,229.97 |
| Online – 06/29/22 – Teachers Retirement | 3,535.36 |
| Online – 06/29/22 – Payroll Taxes | <u>7,977.08</u> |
| | \$ 59,907.78 |

JUNE REVENUE

| | |
|------------------------------------|--------------|
| State of ND (Food Service) | \$ 543.43 |
| Auditor (Property Tax Levy) | 1,046.08 |
| Auditor (Payment in Lieu of Taxes) | 883.40 |
| Amvets | 25.00 |
| Savings Interest | 284.57 |
| REAP | 10,715.00 |
| Checking Interest | <u>6.86</u> |
| | \$ 13,504.34 |

MISCELLANEOUS REVENUE

| | |
|--------------------------|----------|
| Kayla Haugen (Insurance) | 1,288.26 |
| TPA | 199.28 |

The meeting was adjourned. The next regular meeting will be August 8, 2022, at 7:00 p.m.

DATE

Cory Goetz, President

Shirley Ryberg, Business Manager