

**STERLING SCHOOL DISTRICT NO. 35  
MEETING MINUTES  
MONDAY  
JANUARY 8, 2024  
6:00 PM**

The board meeting was called to order by President Cory Goetz. Cory Goetz, Kip Rath, Eric Wilson, Mike Heaton, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Eric Wilson, to approve the December 12, 2023, meeting minutes. Motion carried.

Eric Wilson made a motion, seconded by Andrea Volochenko, to approve the December Financial Report. Motion carried.

**PRINCIPAL REPORT**

- Cogna – Update.
- Technology Plan
- Bathroom toilet leaks.
- Reentry Plan – Andrea Volochenko made a motion, seconded by Kip Rath, to approve the plan without changes. Motion carried.
- New Menoken bus rider.
- CRDC report is completed.

Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the following bills. Motion carried.

**DECEMBER BILLS PAID**

Online – 12/01/23 – South Central Water District	\$ 60.25
Online – 12/01/23 – Blue Cross	1,779.26
Online – 12/01/23 – Cardmember Service (Dues & Fees, \$30.00; Plant Supplies, \$266.00; Supplies, \$155.00; Materials, \$49.94; Music Supplies, \$3.95 Plant Equipment, \$619.98)	1,124.87
Online – 12/11/23 – Sam’s	1,010.49
#11325 – 12/11/23 – One America (Tonya Bauer Insurance)	1,400.00
#11326 – 12/11/23 – Advanced Fleet Services	101.47
#11327 – 12/11/23 – Quaver Education (Music – REAP)	2,100.00
#11328 – 12/11/23 – Discovery Education (Materials)	349.80
#11329 – 12/12/23 – Lisa Wilson (Sub Salary)	124.67
#11330 – 12/12/23 – Special Ed Unit (W-2 Forms)	21.95
#11331 – 12/12/23 – Tonya Bauer (Food Service License)	140.00
#11332 – 12/12/23 – Andrea Volochenko (Meetings & Mileage)	670.82
#11333 – 12/12/23 – Mike Heaton (Meetings & Mileage)	1,008.97
#11334 – 12/12/23 – Kip Rath (Meetings & Mileage)	821.16
#11335 – 12/12/23 – Cory Goetz (Meetings & Mileage)	1,154.22
#11336 – 12/12/23 – Eric Wilson (Meetings & Mileage)	983.43
Online – 12/14/23 – MDU (Bus Barn Electricity)	36.12
Online – 12/14/23 – Tonya Bauer (Salary)	2,459.81
Online – 12/14/23 – Brenda Meier (Salary)	1,849.64
Online – 12/14/23 – Megan Jangula (Salary)	1,409.41
Online – 12/14/23 – Melinda Berg (Salary)	1,003.27
Online – 12/14/23 – Kodi Schmidt (Salary)	1,144.40

Online – 12/14/23 – Sharon Lang (Salary)	1,194.37
Online – 12/14/23 – McKayla Thomsen (Salary)	829.26
Online – 12/14/23 – Sasha Bell (Salary)	807.59
Online – 12/14/23 – Chloe Bell (Salary)	531.94
Online – 12/14/23 – Shirley Ryberg (Salary)	880.45
Online – 12/14/23 – Kage Mills (Salary)	41.56
Online – 12/14/23 – Payroll Taxes	4,328.36
Online – 12/15/23 – Aflac	874.12
#11337 – 12/15/23 – 701 Studios (Website Maintenance)	300.00
#11338 – 12/15/23 – Menards	89.55
#11339 – 12/15/23 – Rud Propane	1,788.75
Online – 12/15/23 – Tri Energy Coop	710.40
Online – 12/20/23 – BEK Communications	157.15
#11340 – 12/20/23 – Spartan Nash (Postage)	66.00
Online – 12/26/23 – Capital Electric	285.00
Online – 12/28/23 – Tonya Bauer (Salary)	2,459.81
Online – 12/28/23 – Brenda Meier (Salary)	1,849.64
Online – 12/28/23 – Megan Jangula (Salary)	1,409.41
Online – 12/28/23 – Melinda Berg (Salary)	1,049.46
Online – 12/28/23 – Kodi Schmidt (Salary)	1,399.30
Online – 12/28/23 – Sharon Lang (Salary)	1,349.83
Online – 12/28/23 – McKayla Thomsen (Salary)	1,008.43
Online – 12/28/23 – Sasha Bell (Salary)	807.59
Online – 12/28/23 – Chloe Bell (Salary)	669.03
Online – 12/28/23 – Shirley Ryberg (Salary)	880.45
Online – 12/28/23 – Kage Mills (Salary)	96.97
Online – 12/28/23 – State Tax Commissioner	246.00
Online – 12/28/23 – Teachers Retirement	4,897.56
Online – 12/28/23 – Payroll Taxes	<u>3,825.74</u>
	\$ 55,587.73

**DECEMBER REVENUE**

Auditor (General Fund Levy)	\$ 145.64
Menoken School District	2,000.00
DPI (Food Service)	1,922.46
Tri Energy Coop (Dividend)	31.81
State of ND (Foundation Aid)	8,604.42
State of ND (Transportation)	6,307.22
Savings Interest	95.05
Checking Interest	<u>3.27</u>
	\$ 19,109.87

The meeting was adjourned. The next regular meeting will be February 12, 2024 , at 6:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35  
MEETING MINUTES  
MONDAY  
DECEMBER 12, 2023  
6:00 PM**

The board meeting was called to order by President Cory Goetz. Cory Goetz, Kip Rath, Eric Wilson, Mike Heaton, Andrea Volochenko, Tonya Bauer, Brandt Dick, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the November 13, 2023, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the November Financial Report. Motion carried.

**PRINCIPAL REPORT**

- Cognia – Update and support.
- Jury & Witness Duty Policy – Mike Heaton made a motion, seconded by Eric Wilson, to approve the first reading, waive the second reading, and adopt the Jury Duty Policy. Motion carried.
- Program/Raffle – December 14, 2023.
- Sub Pay – Andrea Volochenko made a motion, seconded by Kip Rath, to increase the substitute teacher salary to \$140/day. Motion carried.
- Open Enrollment Policy – Retain the policy the District currently has on file.

Brandt Dick spoke on the High School Activities Coop.

Kip Rath made a motion, seconded by Andrea Volochenko, to approve the following bills. Motion carried.

**NOVEMBER BILLS PAID**

Online – 11/01/23 – South Central Water District	\$ 55.75
Online – 11/01/23 – Blue Cross	1,779.26
Online – 11/01/23 – Cardmember Service (Fuel, \$38.05; Dues & Fees, \$423.40; Plant Supplies, \$147.00; Supplies, \$305.52; Materials, \$175.00)	1,088.97
#11320 – 11/01/23 – Kodi Schmidt (Sub License Fee)	25.00
#11321 – 11/01/23 – Miss ND Scholarship Program	75.00
#11322 – 11/01/23 – Special Education Unit (1 <sup>st</sup> Semester Assessment, \$6,062.50; Reading Program, \$1,589.50)	7,652.00
Online – 11/10/23 – Sam’s	1,996.61
Online – 11/14/23 – Tonya Bauer (Salary)	2,459.81
Online – 11/14/23 – Brenda Meier (Salary)	1,849.64
Online – 11/14/23 – Megan Jangula (Salary)	1,409.41
Online – 11/14/23 – Melinda Berg (Salary)	833.33
Online – 11/14/23 – Kodi Schmidt (Salary)	1,658.82
Online – 11/14/23 – Sharon Lang (Salary)	608.92
Online – 11/14/23 – McKayla Thomsen (Salary)	918.85
Online – 11/14/23 – Sasha Bell (Salary)	876.85
Online – 11/14/23 – Chloe Bell (Salary)	573.76
Online – 11/14/23 – Shirley Ryberg (Salary)	880.45
Online – 11/14/23 – Payroll Taxes	3,549.10
Online – 11/15/23 – Aflac	874.12
Online – 11/16/23 – MDU (Bus Barn Electricity)	41.14
Online – 11/20/23 – BEK Communications	157.15

Online – 11/24/23 – Capital Electric	442.00
Online – 11/26/23 – Tri Energy Coop	902.71
#11323 – 11/26/23 – Prairie Heating	991.90
#11324 – 11/26/23 – Steele Ozone	131.10
Online – 11/29/23 – Tonya Bauer (Salary)	2,459.81
Online – 11/29/23 – Brenda Meier (Salary)	1,849.64
Online – 11/29/23 – Megan Jangula (Salary)	1,409.41
Online – 11/29/23 – Melinda Berg (Salary)	833.33
Online – 11/29/23 – Kodi Schmidt (Salary)	1,136.17
Online – 11/29/23 – Sharon Lang (Salary)	1,079.08
Online – 11/29/23 – McKayla Thomsen (Salary)	829.26
Online – 11/29/23 – Sasha Bell (Salary)	807.59
Online – 11/29/23 – Chloe Bell (Salary)	547.56
Online – 11/29/23 – Shirley Ryberg (Salary)	880.45
Online – 11/29/23 – Teachers Retirement	4,897.56
Online – 11/29/23 – Payroll Taxes	<u>3,460.78</u>
	\$ 52,022.39

**OCTOBER REVENUE**

Auditor (General Fund Levy)	\$ 187.63
Menoken School District	4,000.00
DPI (Food Service)	2,437.71
Hot Lunch	100.00
State of ND (Amira Reading Program Reimbursement)	260.00
State of ND (ESSER Funds)	16,965.90
Checking Interest	<u>5.33</u>
	\$ 21,956.67

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 737.62
TPA	289.42

The meeting was adjourned. The next regular meeting will be January 8, 2024 , at 6:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35**  
**MEETING MINUTES**  
**MONDAY**  
**NOVEMBER 13, 2023**  
**6:00 PM**

The board meeting was called to order by President Cory Goetz. Cory Goetz, Kip Rath, Eric Wilson, Mike Heaton, Andrea Volochenko, Tonya Bauer, and Shirley Ryberg were present.

Eric Wilson made a motion, seconded by Kip Rath, to approve the October 9, 2023, meeting minutes. Motion carried.

Mike Heaton made a motion, seconded by Kip Rath, to approve the October Financial Report. Motion carried.

**PRINCIPAL REPORT**

- Contacted plumber to fix bathroom water problem.
- Cognia – Update and support.
- Jury & Witness Duty Policy – table until December.
- 3-5 Year Plan update – review in June.
- Mission Statement review.

Andrea Volochenko made a motion, seconded by Eric Wilson, to approve the following bills. Motion carried.

**OCTOBER BILLS PAID**

Online – 10/01/23 – South Central Water District	\$ 43.75
Online – 10/01/23 – Blue Cross	1,779.26
Online – 10/01/23 – Cardmember Service (Supplies, \$671.54; Materials, \$716.61)	1,388.15
#11308 – 10/01/23 – Sandra Baumgartner (Sub Salary)	249.34
#11309 – 10/01/23 – Stein’s	571.38
#11310 – 10/08/23 – One America (Tonya Bauer Insurance)	700.00
Online – 10/08/23 – Sam’s	1,249.69
#11311 – 10/10/23 – Spartan Nash (Postage)	2.07
Online – 10/12/23 – Tonya Bauer (Salary)	2,459.81
Online – 10/12/23 – Brenda Meier (Salary)	1,849.64
Online – 10/12/23 – Megan Jangula (Salary)	1,409.41
Online – 10/12/23 – Melinda Berg (Salary)	970.49
Online – 10/12/23 – Kodi Schmidt (Salary)	1,255.07
Online – 10/12/23 – Kage Mills (Salary)	96.97
Online – 10/12/23 – Sharon Lang (Salary)	1,079.08
Online – 10/12/23 – McKayla Thomsen (Salary)	918.85
Online – 10/12/23 – Sasha Bell (Salary)	807.59
Online – 10/12/23 – Chloe Bell (Salary)	522.02
Online – 10/12/23 – Shirley Ryberg (Salary)	880.45
Online – 10/12/23 – Payroll Taxes	3,620.14
#11312 – 10/13/23 – Shipley Electric	168.09
#11313 – 10/13/23 – Menoken School (Food Service)	890.52
#11314 – 10/13/23 – NDSBA (Convention Registration)	190.00
Online – 10/15/23 – Aflac	874.12
Online – 10/17/23 – MDU (Bus Barn Electricity)	37.38
#11315 – 10/17/23 – Shirley Ryberg (Memorials)	225.78
#11316 – 10/17/23 – Steele Ozone	96.80
#11317 – 10/17/23 – Electro Watchman	174.00
Online – 10/17/23 – Tri Energy Coop	956.86

Online – 10/20/23 – BEK Communications	157.06
Online – 10/25/23 – Capital Electric	442.00
#11318 – 10/25/23 – Eco Lab	107.62
#11319 – 10/25/23 – Sasha Bell (Food Service)	7.94
Online – 10/30/23 – Tonya Bauer (Salary)	2,552.16
Online – 10/30/23 – Brenda Meier (Salary)	1,849.64
Online – 10/30/23 – Megan Jangula (Salary)	1,409.41
Online – 10/30/23 – Melinda Berg (Salary)	696.19
Online – 10/30/23 – Kodi Schmidt (Salary)	1,417.77
Online – 10/30/23 – Sharon Lang (Salary)	848.50
Online – 10/30/23 – McKayla Thomsen (Salary)	918.85
Online – 10/30/23 – Sasha Bell (Salary)	807.59
Online – 10/30/23 – Chloe Bell (Salary)	568.66
Online – 10/30/23 – Kage Mills (Salary)	152.38
Online – 10/30/23 – Shirley Ryberg (Salary)	880.45
Online – 10/30/23 – Payroll Taxes	3,432.26
Online – 10/30/23 – Teachers Retirement	4,897.56
Online – 10/30/23 – Payroll Taxes	<u>3,512.38</u>
	\$ 45,692.77

**OCTOBER REVENUE**

Auditor (General Fund Levy)	\$ 965.43
Menoken School District	4,000.00
State of ND (Foundation Aid)	26,942.23
State of ND (Transportation)	10,638.07
DPI (Food Service)	2,379.26
Checking Interest	<u>3.14</u>
	\$ 44,928.13

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 737.62
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The meeting was adjourned. The next regular meeting will be December 12, 2023, at 6:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35  
MEETING MINUTES  
MONDAY  
OCTOBER 9, 2023  
7:30 PM**

The board meeting was called to order by President Cory Goetz. Cory Goetz, Kip Rath, Eric Wilson, Tonya Bauer, and Shirley Ryberg were present.

Kip Rath made a motion, seconded by Eric Wilson, to approve the September 11, 2023, meeting minutes. Motion carried.

Eric Wilson made a motion, seconded by Kip Rath, to approve the September Financial Report. Motion carried.

Kip Rath made a motion, seconded by Eric Wilson, to approve the first reading of Policy ICD, Data Protection and Security Breaches, waive the second reading, and adopt the policy. Motion carried.

**PRINCIPAL REPORT**

- Air compressor/Boiler has been fixed.
- Cognia – Update and support.
- TPA – Fall community supper/Raffle/Bingo/Book signing was well attended.
- LED Lights – found lights that don't need extra ends.
- Fire Marshal – Fixed lights and outlet.
- Interstate meeting – bridge update.
- School sign.
- Roof is good.

Kip Rath made a motion, seconded by Eric Wilson, to approve the following bills. Motion carried.

**SEPTEMBER BILLS PAID**

Online – 09/01/23 – South Central Water District	\$ 34.00
Online – 09/01/23 – Blue Cross	1,779.26
Online – 09/01/23 – Cardmember Service (Supplies, \$1,149.03; Materials, \$1,175.42);	2,324.45
#11289 – 09/02/23 – Steele Ozone	53.60
#11290 – 09/02/23 – Bruce Lang (Food Service)	250.00
#11291 – 09/02/23 – Farmers Union Insurance (Buses, \$1,136.00; Board, \$2,654.00)	3,790.00
Online – 09/11/23 – Sam's (Supplies, \$791.61; Food Service, \$269.47; Technology, \$1,197.13)	2,258.21
#11292 – 09/11/23 – Menoken School (Food Service)	980.77
#11293 – 09/11/23 – DPI (Food Service)	103.54
#11294 – 09/11/23 – Henry LaBore (Presentation)	175.00
#11295 – 09/11/23 – Strom Sanitation	544.50
#11296 – 09/11/23 – CREA (Professional Development)	180.00
#11297 – 09/11/23 – One America (Tonya Bauer Insurance)	700.00
Online – 09/14/23 – Tonya Bauer (Salary)	2,411.80
Online – 09/14/23 – Brenda Meier (Salary)	1,807.71
Online – 09/14/23 – Megan Jangula (Salary)	1,379.48
Online – 09/14/23 – Melinda Berg (Salary)	767.76
Online – 09/14/23 – Kodi Schmidt (Salary)	900.97
Online – 09/14/23 – Kage Mills (Salary)	308.94
Online – 09/14/23 – Sharon Lang (Salary)	774.38
Online – 09/14/23 – McKayla Thomsen (Salary)	656.09
Online – 09/14/23 – Sasha Bell (Salary)	950.97

Online – 09/14/23 – Chloe Bell (Salary)	561.36
Online – 09/14/23 – Shirley Ryberg (Salary)	880.45
Online – 09/14/23 – Payroll Taxes	3,432.26
Online – 09/15/23 – Aflac	728.12
#11298 – 09/17/23 – Brenda Meier (Supplies)	166.97
Online – 09/17/23 – Tri Energy Coop	382.06
#11299 – VOID	
#11300 – 09/17/23 – ND Environmental Control (Boiler Inspection)	210.00
#11301 – 09/17/23 – Discovery Education (Materials)	5,565.19
#11302 – 09/17/23 – Discovery Education (Materials)	220.01
Online – 09/18/23 – MDU (Bus Barn Electricity)	39.92
Online – 09/20/23 – BEK Communications	156.22
#11303 – 09/25/23 – Lisa Wilson (Sub Salary)	124.67
#11304 – 09/25/23 – Missouri River Teacher Center (Annual Dues)	100.00
#11305 – 09/25/23 – Amira Learning	260.00
#11306 – 09/26/23 – William H Sadlier (Materials)	562.30
Online – 09/26/23 – Capital Electric	296.00
#11307 – 09/26/23 – Ace Hardware	95.94
Online – 09/28/23 – Tonya Bauer (Salary)	2,459.81
Online – 09/28/23 – Brenda Meier (Salary)	1,849.64
Online – 09/28/23 – Megan Jangula (Salary)	1,409.41
Online – 09/28/23 – Melinda Berg (Salary)	898.92
Online – 09/28/23 – Kodi Schmidt (Salary)	1,148.02
Online – 09/28/23 – Sharon Lang (Salary)	1,308.66
Online – 09/28/23 – McKayla Thomsen (Salary)	1,008.43
Online – 09/28/23 – Sasha Bell (Salary)	807.59
Online – 09/28/23 – Chloe Bell (Salary)	624.23
Online – 09/28/23 – Shirley Ryberg (Salary)	880.45
Online – 09/28/23 – Payroll Taxes	3,432.26
Online – 08/30/23 – Sasha Bell (Salary)	757.59
Online – 08/30/23 – Chloe Bell (Salary)	235.20
Online – 08/30/23 – Shirley Ryberg (Salary)	880.45
Online – 09/28/23 – State Tax Commissioner	82.00
Online – 09/28/23 – Teachers Retirement	4,897.56
Online – 08/30/23 – Payroll Taxes	<u>3,660.92</u>
	\$ 57,948.54

### SEPTEMBER REVENUE

Auditor (General Fund Levy)	\$ 824.55
State of ND (Foundation Aid)	2,081.69
State of ND (Transportation)	6,507.01
DPI (Food Service)	687.85
DPI (Food Supply Chain Disruption)	5,362.40
Hot Lunch	6.00
Savings Interest	150.84
Checking Interest	<u>4.71</u>
	\$ 15,625.05

### MISCELLANEOUS REVENUE

Kayla Haugen (Insurance)	\$ 737.62
Melinda Berg (Summer Aflac)	62.75



The meeting was adjourned. The next regular meeting will be November 13, 2023, at 6:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35  
MEETING MINUTES  
MONDAY  
SEPTEMBER 11, 2023  
7:30 PM**

The board meeting was called to order by President Cory Goetz. Mike Heaton, Cory Goetz, Kip Rath, Eric Wilson, Brandt Dick, Lonnie & Korrine Lang, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Kip Rath, to approve the August 7, 2023, meeting minutes. Motion carried.

Mike Heaton made a motion, seconded by Eric Wilson, to approve the August Financial Report. Motion carried.

The 2023-2024 Budget was reviewed and discussed with those present.

**PRINCIPAL REPORT**

- Air compressor/Boiler – Prairie Heating.
- Annual Compliance Report – Eric Wilson made a motion, seconded by Kip Rath, to approve the Compliance Report. Motion carried.
- Smooth start to the beginning of school.
- Cognia – Update and support – Consultation with Mitch Strand.
- TPA – Fall community supper/Raffle/Bingo/Book signing (Pfeiffer Sisters) – October 8, 2023.
- LED Lights.
- Fire Marshall – few fixes need to be done.
- Interstate meeting – October 17, 2023.

Kip Rath made a motion, seconded by Mike Heaton, to approve the following bills. Motion carried.

**AUGUST BILLS PAID**

Online – 08/01/23 – South Central Water District	\$ 34.00
Online – 08/01/23 – Blue Cross	1,570.68
Online – 08/03/23 – Cardmember Service (ESSER, \$6471.25; Supplies, \$204.99; Materials, \$715.57; Professional Development, \$250.00)	7,701.81
#11276 – 08/05/23 – Prairie Heating & Air Conditioning (Maintenance)	114.88
#11277 – 08/05/23 – Worker’s Compensation	1,445.78
#11278 – 08/05/23 – H A Thompson (Maintenance)	385.80
#11279 – 08/05/23 – One America (Tonya Bauer Insurance)	700.00
Online – 08/07/23 – Sam’s (Supplies)	432.85
#11280 – 08/10/23 – Professional Cleaning (Maintenance)	2,675.00
#11281 – 08/10/23 – ND Council of Exceptional Leaders (Dues)	904.00
#11282 – 08/10/23 – Eco Lab	107.62
#11283 – 08/10/23 – Advanced Fleet Services	2,557.45
Online – 08/14/23 – Sasha Bell (Salary)	839.94
Online – 08/14/23 – Chloe Bell (Salary)	28.26
Online – 08/14/23 – Shirley Ryberg (Salary)	880.45
Online – 08/14/23 – Payroll Taxes	478.56
Online – 08/15/23 – Aflac	728.12
Online – 08/16/23 – MDU (Bus Barn Electricity)	37.89
Online – 08/20/23 – BEK Communications	156.22
#11284 – 08/21/23 – DPI (Food Service)	221.99
Online – 08/25/23 – Capital Electric	442.00

#11285 – 08/27/23 – Dream Box	264.83
#11286 – 08/27/23 – Edu Tech (Professional Development)	20.00
#11287 – 08/27/23 – Discovery Education (Science Kits)	7,373.83
#11288 – 08/27/23 – Kidder County School (High School Tuition)	2,435.01
Online – 08/30/23 – Sasha Bell (Salary)	757.59
Online – 08/30/23 – Chloe Bell (Salary)	235.20
Online – 08/30/23 – Kage Mills (Salary)	69.26
Online – 08/30/23 – Shirley Ryberg (Salary)	880.45
Online – 08/30/23 – Payroll Taxes	<u>504.86</u>
	\$ 34,984.34

**AUGUST REVENUE**

Auditor (General Fund Levy)	\$ 2,870.06
State of ND (Foundation Aid)	1,040.84
State of ND (Transportation)	3,253.50
Checking Interest	<u>6.45</u>
	\$ 7,170.85

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 1,421.18
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The meeting was adjourned. The next regular meeting will be October 9, 2023, at 7:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35  
MEETING MINUTES  
MONDAY  
AUGUST 7, 2023  
7:00 PM**

The board meeting was called to order by President Cory Goetz. Mike Heaton, Cory Goetz, Kip Rath, Brandt Dick, Tonya Bauer, and Shirley Ryberg were present.

Mike Heaton made a motion, seconded by Kip Rath, to approve the July 10, 2023, meeting minutes. Motion carried.

Kip Rath made a motion, seconded by Mike Heaton, to approve the July Financial Report. Motion carried.

Kip Rath made a motion, seconded by Mike Heaton, to approve the amended 2023-2024 budget. Motion carried.

**PRINCIPAL REPORT**

- Air compressor quotes.
- Ceiling tiles in Mrs. Meier's room.
- Back to school night, August 17<sup>th</sup>, 7 pm. Teacher inservice, August 21<sup>st</sup>. School begins August 23<sup>rd</sup>.
- Cognia onsite visit.

Kip Rath made a motion, seconded by Mike Heaton, to approve the following bills. Motion carried.

**JULY BILLS PAID**

Online – 07/01/23 – South Central Water District	\$ 47.50
Online – 07/01/23 – Blue Cross	1,570.68
Online – 07/11/23 – Sam's (Supplies)	12.09
#11269 – 07/14/23 – One America (Tonya Bauer Insurance)	700.00
#11270 – 07/14/23 – ND School Boards Association (Annual Dues)	539.87
#11271 – 07/14/23 – Rud Propane	1,112.00
#11272 – 07/14/23 – Connecting Point (White Board Installation)	1,977.50
#11273 – 07/14/23 – Farmers Union Insurance	1,852.00
#11274 – 07/14/23 – Ace Hardware	114.94
Online – 07/15/23 – Aflac	728.12
Online – 07/14/23 – Shirley Ryberg (Salary)	880.53
Online – 07/14/23 – Kage Mills (Salary)	167.06
Online – 07/14/23 – Sasha Bell (Salary)	839.94
Online – 07/14/23 – Payroll Taxes	501.56
Online – 07/18/23 – MDU (Bus Barn Electricity)	32.53
Online – 07/20/23 – BEK Communications	156.22
#11275 – 07/22/23 – ND School Boards Association (Policy Services)	100.00
Online – 07/26/23 – Capital Electric	356.00
Online – 07/28/23 – Sasha Bell (Salary)	757.59
Online – 07/28/23 – Chloe Bell (Salary)	52.08
Online – 07/28/23 – Kage Mills (Salary)	151.55
Online – 07/28/23 – Shirley Ryberg (Salary)	880.45
Online – 07/28/23 – Payroll Taxes	<u>482.32</u>
	\$ 14,012.53

**JULY REVENUE**

Auditor (General Fund Levy)	\$ 1594.74
White Board Sale	200.00

Tri Energy (Dividend)	179.38
State of ND (Foundation Aid)	1,040.84
State of ND (Transportation)	3,253.51
DPI (Title V)	405.93
Checking Interest	<u>4.37</u>
	\$ 6,678.77

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 683.56
Sharon Lang (Summer Aflac)	187.65

The meeting was adjourned. The next regular meeting will be September 11, 2023, at 7:30 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

STERLING SCHOOL DISTRICT NO. 35

SPECIAL MEETING MINUTES

MONDAY JULY 24, 2023 8:00 PM

The conference call board meeting was called to order by President Cory Goetz. Mike Heaton, Cory Goetz, Andrea Volochenko, Eric Wilson, Tonya Bauer, Brandt Dick, and Shirley Ryberg were present.

Purpose of the meeting was to discuss the budget. No action was taken.

The meeting was adjourned.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager

**STERLING SCHOOL DISTRICT NO. 35**  
**MEETING MINUTES**  
**MONDAY**  
**JUNE 12, 2023**  
**6:00 PM**

The board meeting was called to order by President Cory Goetz. Mike Heaton, Cory Goetz, Shelly Mills, Andrea Volochenko, Kip Rath, Tonya Bauer, and Shirley Ryberg were present.

Shelly Mills made a motion, seconded by Andrea Volochenko, to approve the May 8, 2023, meeting minutes. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the May Financial Report. Motion carried.

Based on an earlier motion, it was approved to pay Kodi Schmidt @20/hr. for the aide position with paid holidays.

Shelly Mills made a motion, seconded by Andrea Volochenko, to pay Melinda Berg \$42/hr. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton, to approve the Restart Policy with no changes. Motion carried.

Andrea Volochenko made a motion, seconded by Kip Rath, to approve the first reading and waive the second reading of the following policies.

- HCAA – Purchasing
- HEAA – Line-Item Transfer Authority
- HCAE – Disbursement of Monies
- HCAB – Bidding Requirements & Procedures
- HEBB – Cash in School Buildings
- HEBC – Fraud Prevention & Investigation

**PRINCIPAL REPORT**

- NWEA Tests – the staff will go with the free state funded test.

Mike Heaton made a motion, seconded by Kip Rath, to approve the following bills. Motion carried.

**MAY BILLS PAID**

Online – 05/01/23 – South Central Water District	\$ 50.50
Online – 05/01/23 – Blue Cross	1,570.68
#11234 – 05/05/23 – One America (Tonya Bauer Insurance)	700.00
#11235 – 05/05/23 – Kidder County School (Special Education Contracts)	21,095.27
Online – 05/05/23 – Sam’s (Food Service, \$737.89; Supplies, \$135.12; Plant Supplies, \$114.94)	987.95
#11236 – 05/05/23 – Eco Lab	99.65
#11237 – 05/05/23 – Prairie Heating & Air	1,253.00
#11238 – 05/05/23 – Rud Propane	945.38
Online – 05/12/23 – Tonya Bauer (Salary)	2,349.27
Online – 05/12/23 – Brenda Meier (Salary)	1,835.59
Online – 05/12/23 – Megan Jangula (Salary)	1,344.76
Online – 05/12/23 – Melinda Berg (Salary)	788.01
Online – 05/12/23 – Sharon Lang (Salary)	1,086.02
Online – 05/12/23 – McKayla Thomsen (Salary)	896.00
Online – 05/12/23 – Sasha Bell (Salary)	1,010.85

Online – 05/12/23 – Chloe Bell (Salary)	446.07
Online – 05/12/23 – Shirley Ryberg (Salary)	859.21
#11239 – 05/12/23 – Kodi Schmidt (Sub Salary)	92.35
#11240 – 05/12/23 – Lisa Wilson (Sub Salary)	62.33
Online – 05/12/23 – Payroll Taxes	3,170.18
#11241 – 05/12/23 – Northwest Tire	1,029.66
#11242 – 05/12/23 – Advanced Fleet Services	58.87
#11243 – 05/13/23 – Bismarck Schools (High School Tuition)	44,953.72
Online – 05/15/23 – Aflac	728.12
#11244 – 05/15/23 – Jennifer Roehrich (Sub Salary)	124.67
Online – 05/16/23 – MDU (Bus Barn Electricity)	29.58
#11245 – 05/16/23 – Brenda Meier (Supplies)	100.15
#11246 – 05/16/23 – Steele Ozone	112.80
#11247 – 05/16/23 – State Auditor	1,375.00
Online – 05/16/23 – Tri Energy (Fuel)	899.61
Online – 05/20/23 – BEK Communications	156.21
Online – 05/24/23 – Capital Electric	602.00
Online – 05/30/23 – Tonya Bauer (Salary)	2,349.27
Online – 05/30/23 – Brenda Meier (Salary)	1,835.59
Online – 05/30/23 – Megan Jangula (Salary)	1,344.76
Online – 05/30/23 – Melinda Berg (Salary)	1,232.17
Online – 05/30/23 – Sharon Lang (Salary)	1,288.42
Online – 05/30/23 – McKayla Thomsen (Salary)	953.64
Online – 05/30/23 – Sasha Bell (Salary)	1,100.43
Online – 05/30/23 – Chloe Bell (Salary)	507.02
Online – 05/30/23 – Shirley Ryberg (Salary)	859.21
Online – 05/30/23 – Teachers Retirement	4,716.26
Online – 05/30/23 – Payroll Taxes	<u>3,445.90</u>
	\$111,318.94

**MAY REVENUE**

Hot Lunch	\$ 200.00
Auditor (General Fund Levy)	3,267.08
Menoken School (Busing)	2,000.00
DPI (Food Service)	1,735.62
Checking Interest	<u>11.85</u>
	\$ 7,214.55

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 683.56
Melinda Berg (T-Shirt)	13.00
TPA (T-shirt Reimbursement)	90.00
Megan Jangula (Shirts)	84.00

The meeting was adjourned. The next regular meeting will be July 10, 2023, at 7:00 p.m.

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DATE

\_\_\_\_\_  
Cory Goetz, President

\_\_\_\_\_  
Shirley Ryberg, Business Manager



**STERLING SCHOOL DISTRICT NO. 35**  
**MEETING MINUTES**  
**MONDAY**  
**JULY 10, 2023**  
**6:00 PM**

The board meeting was called to order by President Cory Goetz. Mike Heaton, Cory Goetz, Andrea Volochenko, Eric Wilson, Tonya Bauer, and Shirley Ryberg were present.

Shirley Ryberg resumed with the meeting and asked for nominations for President. Mike Heaton made a motion, seconded by Andrea Volochenko, to nominate Cory Goetz. Motion carried. Andrea Volochenko made a motion, seconded by Mike Heaton, to cease nominations and cast a unanimous ballot for Cory Goetz. Motion carried.

Cory Goetz resumed with the meeting asking for nominations for Vice President. Andrea Volochenko made a motion, seconded by Cory Goetz, to nominate Mike Heaton. Motion carried. Eric Wilson made a motion, seconded by Andrea Volochenko, to cease nominations and cast a unanimous ballot for Mike Heaton. Motion carried.

Andrea Volochenko made a motion, seconded by Mike Heaton , to approve the June 12, 2023, meeting minutes. Motion carried.

Mike Heaton made a motion, seconded by Andrea Volochenko, to approve the June Financial Report. Motion carried.

Mike Heaton made a motion, seconded by Eric Wilson, to designate Dakota Community Bank as the official depository. Motion carried.

Mike Heaton made a motion, seconded by Eric Wilson, to approve the Consolidated Grant Application. Motion carried.

Mike Heaton made a motion, seconded by Eric Wilson, to designate Tonya Bauer as the Official Representative for all Title programs. Motion carried.

**PRINCIPAL REPORT**

- Air compressor quotes.

Mike Heaton made a motion, seconded by Eric Wilson, to approve the following bills. Motion carried.

**JUNE BILLS PAID**

Online – 06/01/23 – South Central Water District	\$ 52.00
Online – 06/01/23 – Blue Cross	1,570.68
#11248 – 06/01/23 – ND Small Organized Schools (Dues)	450.00
#11249 – 06/01/23 – Shirley Ryberg (22-23 Supplies)	148.75
#11250 – 06/11/23 – Shelly Mills (Meetings & Mileage)	1,460.41
#11251 – 06/11/23 – Mike Heaton (Meetings & Mileage)	1,008.97
#11252 – 06/11/23 – Andrea Volochenko (Meetings & Mileage)	1,341.63
#11253 – 06/11/23 – Kip Rath (Meetings & Mileage)	985.39
#11254 – 06/11/23 – Cory Goetz (Meetings & Mileage)	1,154.22
#11255 – 06/11/23 – One America (Tonya Bauer Insurance)	700.00
#11256 – 06/11/23 – Travis Goetz (Snow Removal)	1,740.00
Online – 06/11/23 – Tri Energy (Fuel)	1,035.00
#11257 – VOID	
#11258 – 06/11/23 – CREA (Guidance & Counseling)	6,525.00
#11259 – 06/11/23 – Menards	217.66
Online – 06/14/23 – Tonya Bauer (Salary)	2,349.27
Online – 06/14/23 – Brenda Meier (Salary)	1,835.59

Online – 06/14/23 – Megan Jangula (Salary)	1,344.76
Online – 06/14/23 – Melinda Berg (Salary)	403.73
Online – 06/14/23 – Sharon Lang (Salary)	892.91
Online – 06/14/23 – McKayla Thomsen (Salary)	406.04
Online – 06/14/23 – Sasha Bell (Salary)	637.04
Online – 06/14/23 – Chloe Bell (Salary)	191.92
Online – 06/14/23 – Shirley Ryberg (Salary)	859.21
Online – 06/14/23 – Kage Mills (Salary)	183.41
Online – 06/14/23 – Payroll Taxes	3,591.22
Online – 06/15/23 – MDU (Bus Barn Electricity)	33.79
Online – 06/15/23 – Aflac	728.12
Online – 06/15/23 – Sam’s (Food Service, \$763.76; Supplies, \$37.96; Plant Supplies, \$14.96; REAP, \$150.00)	966.68
Online – 06/20/23 – BEK Communications	156.21
Online – 06/23/23 – Cardmember Service (Music Materials, \$122.88; Supplies, \$225.02; Food Service, \$138.44; Materials, \$7961.80; Field Trips, \$821.54; ESSER, \$3622.05; Plant Supplies, \$32.42)	12,941.02
#11260 – 06/24/23 – Steele Ozone	104.00
#11261 – 06/24/23 – Tonya Bayer (Professional Development)	310.00
#11262 – 06/24/23 – Bismarck Schools (Special Ed Contract)	3,690.38
#11263 – 06/24/23 – Wing School (High School Tuition)	9,674.09
#11264 – 06/24/23 – Kidder County School (High School Tuition)	36,704.88
#11265 – 06/25/23 – Linda Rath (Election Salary)	125.00
#11266 – 06/25/23 – Holly Rath (Election Salary)	125.00
#11267 – 06/25/23 – Judy Kluksdahl (Election Salary)	125.00
#11268 – 06/25/23 – Sasha Bell (Election Salary)	125.00
Online – 06/26/23 – Capital Electric	234.00
Online – 06/29/23 – Tonya Bauer (Salary)	2,847.96
Online – 06/29/23 – Brenda Meier (Salary)	2,270.13
Online – 06/29/23 – Megan Jangula (Salary)	1,457.43
Online – 06/29/23 – Chloe Bell (Salary)	23.09
Online – 06/29/23 – Kage Mills (Salary)	119.41
Online – 06/29/23 – Shirley Ryberg (Salary)	859.21
Online – 06/29/23 – Tonya Bauer (July-August Salary)	9,397.08
Online – 06/29/23 – Brenda Meier (July-August Salary)	7,342.36
Online – 06/29/23 – Megan Jangula (July-August Salary)	5,379.04
Online – 06/29/23 – State Tax Commissioner	1,129.00
Online – 06/29/23 – Teachers Retirement	4,716.26
Online – 06/29/23 – Payroll Taxes	9,638.41
	<u>\$141,623.50</u>

**JUNE REVENUE**

Auditor (General Fund Levy)	\$ 2,160.72
DPI (Food Service)	1,464.27
DPI (Food Service)	378.69
REAP	7,626.00
Savings Interest	521.30
Checking Interest	<u>3.99</u>
	\$ 12,154.97

**MISCELLANEOUS REVENUE**

Kayla Haugen (Insurance)	\$ 683.56
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A special conference call meeting will be held on July 24, 2023, at 8 pm to review the budget.

The meeting was adjourned. The next regular meeting will be August 7, 2023, at 7:00 p.m.

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DATE

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Cory Goetz, President

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Shirley Ryberg, Business Manager